



## agriculture, land reform & rural development

Department:  
Agriculture, Land Reform and Rural Development  
REPUBLIC OF SOUTH AFRICA

**Chief Directorate: Supply Chain and Facilities Management**

**Directorate: Demand and Acquisition Management; Sub-Directorate: Acquisition Management**

600 Lillian Ngoyi, PRETORIA, 0001; Private Bag X833, PRETORIA, 0001

TEL: (012) 312 8385

### **ADDENDUM 1**

## **APPOINTMENT OF A SERVICE PROVIDER TO DEVELOP A WALL-TO-WALL LAND USE SCHEME FOR MADIBENG LOCAL MUNICIPALITY FOR A PERIOD OF NINE (9) MONTHS.**

**BID NUMBER: 5/2/2/1- 007 (2024/2025)**

### **Index**

- 1. The rate per hour/consultation has been amended to total cost price as was it not initially stated in the previous pricing schedule.**

**APPOINTMENT OF A SERVICE PROVIDER TO DEVELOP A WALL-TO-WALL LAND USE SCHEME FOR MADIBENG LOCAL MUNICIPALITY FOR A PERIOD OF NINE (9) MONTHS.**

**ACCEPTANCE AND INCORPORATION OF ADDENDUM**

I/We accept that Addendum No 1 forms part of the Bid Documents.

I/We confirm that I/we -

- (a) have noted the contents of this Addendum
- (b) have fully considered this Addendum
- (c) have incorporated the amendments and additions contained in this Addendum in my/our Bid for Bid No. **Bid number: 5/2/2/1- 007 (2024/2025)**

SIGNED ON BEHALF OF THE SERVICE PROVIDER .....

NAME OF SIGNATORY (BLOCK LETTERS).....

NAME OF SERVICE PROVIDER'S (BLOCK LETTERS) .....

SERVICE PROVIDER'S ADDRESS : .....

.....

SERVICE PROVIDER'S TEL NO : .....

SERVICE PROVIDER'S FAX NO : .....

SIGNATURES OF WITNESSES : 1. ....

2. ....

NAMES OF WITNESSES (BLOCK LETTERS) : 1. ....

2. ....

DATE : .....

Initials .....

Service Providers

Signature.....

Date:.....

**DALRRD ..... 2024-2025**

**APPOINTMENT OF A SERVICE PROVIDER TO DEVELOP A WALL-TO-WALL LAND USE SCHEME FOR MADIBENG LOCAL MUNICIPALITY FOR A PERIOD OF NINE (9) MONTHS**

**PRICING SCHEDULE**  
(Professional Services)

NAME OF SERVICE PROVIDER.....RFQ NO: .....

DSE | DALRRD ..... 2024-2025

Bid Initials .....  
Bid's Signature.....  
Date:.....

Name of Bidder: .....

**APPOINTMENT OF A SERVICE PROVIDER TO DEVELOP A WALL-TO-WALL LAND USE SCHEME FOR MADIBENG LOCAL MUNICIPALITY FOR A PERIOD OF NINE (9) MONTHS**

CLOSING TIME: .....

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF QUOTATION.

1. The accompanying information must be used for the formulation of proposals.
2. Bidders are required to indicate the total cost to the department for completion of each stage and including Expenses for the project.
3. **TOTAL COST (INCLUSIVE OF VAT)** R.....

PHASES	DELIVERABLES	COST PER PHASE	TIMEFRAME	TOTAL COST
<b>Phase 1:</b> Inception and Communication Plan	<ul style="list-style-type: none"> <li>• Inception Report</li> </ul>	10%	0.5 Month	R.....
<b>Phase 2:</b> Data collection and Status Quo on Land Use Rights	<ul style="list-style-type: none"> <li>• Status Quo Report</li> </ul>	20%	2 Months	R.....
<b>Phase 3:</b> Preparation of a Draft Land Use Scheme including Scheme maps and clauses / regulations, and land use Survey report	<ul style="list-style-type: none"> <li>• Draft Land Use Scheme</li> </ul>	20%	2 Months	R.....
<b>Phase 4:</b> Consultation and	<ul style="list-style-type: none"> <li>• Consultation Report Amended Land Use Scheme</li> </ul>	20%	2 Months	R.....

Bid Initials .....

Bid's Signature.....

Date.....

Name of Bidder: .....

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Amendment				
<b>Phase 5:</b> Final Land Use Scheme (regulations, zoning maps and register) document and supporting materials.	Final Land Use Scheme Council Resolution	10%	0.5 month	R.....
<b>PHASE 6:</b> Implementation	Promulgation Notice	10%	1 month	R.....
Retention	<ul style="list-style-type: none"> <li>• Roll-up Banners x3</li> <li>• Posters x10</li> <li>• Booklets x50</li> <li>• Final Land Use Scheme document</li> <li>• GIS data (shapefile, geodatabase, layer file, data package, mxd files)</li> </ul>	10%	1 month	R.....
<b>TOTAL COST EXCLUDING VAT</b>				
VAT 15%				
<b>TOTAL COST INCLUDING VAT</b>				
R.....				

**NB: Service Provider must include all hidden cost on the RFQ price, including travelling where applicable.**

5. Period required for commencement with project after acceptance of bid .....

Bid Initials .....  
 Bid's Signature.....  
 Date:.....

Name of Bidder: .....

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- 6. Is the amount quoted firm for the full period of contract? .....
- 7. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index. ....

Any enquiries regarding bidding procedures may be directed to the –

**AGRICULTURE LAND REFORM, AND RURAL DEVELOPMENT  
 PRIVATE BAG X 833  
 PRETORIA  
 0001**

***All technical enquiries should be directed to:***

**Attention: Mr. Tshifhiwa Nekhwevha  
 Telephone: 012 312 8015  
 Email: [moshibudibapela@madibeng.gov.za](mailto:moshibudibapela@madibeng.gov.za)**

**Supply Chain Management Enquièreres:  
 Mr. Kopano Ntsoane  
 (012) 312 8396  
 Email: [Kopano.ntsoane@dalrrd.gov.za](mailto:Kopano.ntsoane@dalrrd.gov.za)**

Bid Initials .....

Bid's Signature .....

Date:.....